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UNITED STATES MISSION - BOGOTA VACANCY ANNOUNCEMENT

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No. 036

Job Vacancy

April 25, 2005

Note: All applicants who are not the Family Members of USG employees officially assigned to post and under Chief of Mission Authority must have the required work and/or residency permits to be eligible for consideration.

OPEN TO:	All Interested Candidates
POSITION:	INVESTIGATIVE AIDE (three) FSN-5; FP-9*
OPENING DATE:	Monday, April 25, 2005
CLOSING DATE:	Tuesday, May 10, 2005
WORK HOURS:	Full time; 40 hours/week
SALARY:	* Not-Ordinarily Resident: FP-9 (Position Grade: FP-9 is confirmed by Washington) Ordinarily Resident: LCP/FSN-5

The U.S. Embassy in Bogota is seeking two individuals for the Investigative Aide position in Drug Enforcement Administration (DEA).

BASIC FUNCTION OF POSITION

Incumbent provides personal security for management officials, agent staff and support personnel assigned to or working with DEA Bogota Country Office and Cartagena Resident Office in a variety of settings and circumstances. Incumbent performs investigative and operational support functions to facilitate accomplishment of office program requirements and overall mission objectives.

QUALIFICATIONS REQUIRED

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- a. Education:** Completion of Secondary School is required
- b. Prior Work Experience:** Two years of Colombian Law enforcement experience is required.
- c. Language Proficiency:** Rudimentary knowledge of English (Level I) is required. Spanish Level IV (fluent) is required.
- d. Knowledge:** Familiarity with Colombian National Police organization and operational practices is required.
- e. Skills and Abilities:** Possession of a valid driver's license is required (Category 5). Incumbent must demonstrate skill in the use of firearms to include both sidearm and automatic weapons including ability to pass qualification course.

SPANISH TRANSLATION

FUNCIONES BASICAS DE LA POSICION:

Suministra seguridad personal para funcionarios oficiales y agentes que estén asignados y trabajando con la DEA frente a una variedad de ambientes y circunstancias. Además, se desempeña como investigador y apoya operaciones para facilitar que se realicen los programas de la oficina y en general todos los objetivos de la Misión.

REQUISITOS REQUERIDOS:

NOTA: Todos los aplicantes deben llenar los requisitos detallados a continuación y respaldarlos con información completa y específica.

- a. Educación: Se requiere bachillerato completo.
- b. Experiencia previa: Se requiere dos años de experiencia trabajando con la policía o con una entidad militar.
- c. Idiomas: Se requiere ingles básico (Nivel I) y dominio del idioma español (Nivel IV).

d. Conocimientos: Debe estar familiarizado con las prácticas operativas y de organización de la Policía Nacional colombiana.

e. Habilidades: Se requiere licencia de conducir válida (Categoría 5). Se requiere demostrar habilidad para manejar vehículos en una forma segura bajo una variedad de condiciones y tener destreza en el manejo de armas de fuego tales como armas portátiles y automáticas. Se requiere que el candidato tenga habilidad para aprobar el curso.

ADDITIONAL SELECTION CRITERIA

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. EFMs who currently hold a TEMP/FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of that appointment. Employees on a temporary appointment with an intermittent schedule are eligible to apply.

DEFINITIONS:

1. **Appointment Eligible Family Member (AEFM):** U.S. citizen spouse or U.S. child as referred to in 6 FAM 111.3-1 paragraph (1) who is at least age 18; listed on the travel orders of a Foreign or Civil Service employee or uniformed service member permanently assigned to or stationed at a U.S. Foreign Service post or establishment abroad with a U.S. Government agency that is under Chief of Mission authority; resident at the sponsoring employee's or uniformed service member's post of assignment abroad, approved safe haven abroad, or alternate safe haven abroad; and does not receive a U.S. government annuity or pension based on a career in the U.S. Civil, Foreign, or uniform services. Other family members or dependents on the sponsoring employee's or uniformed service member's travel orders are not AEFMs.

2. **Eligible Family Member (EFM):** US Citizen spouse or US Citizen child as referred to in 6 FAM 111.3, paragraph R, (1) who is at least age 18, and who, in either case, is on the travel orders of a US citizen Foreign or Civil service employee or military service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad and under Chief of Mission authority.

3. **Member of Household (MOH):** Foreign born spouses, dependent children, unmarried partners of the same and opposite sex, parents, other relatives or adult children declared to the Chief of Mission who fall outside the Department's current legal and statutory definition of EFM.

4. **Ordinarily Resident (OR):** A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permit for employment in country.
5. **Not-Ordinarily Resident (NOR):** Typically NORs are US citizen EFMs and EFMs of FS, CS, and uniform service members who are eligible for employment under an American USG pay plan, on the travel orders, and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.
6. **Foreign Service National (FSN):** A citizen of the host country.

CLOSING DATE FOR THIS POSITION: TUESDAY, MAY 10, 2005

The US Mission in Colombia is an Equal Opportunity Employer. Candidates will receive consideration without regard to race, color, religion, sex, national origin, disability, age, or sexual orientation.